

Camera Ready Guidelines for Tutorial Presentation Slides Submission

Presenters of the accepted Tutorials are kindly requested to upload the Final Camera Ready Tutorial Presentation Slides by 4 February 2019 (Preliminary Tutorial Slides Submission Due Date) in EDAS (preferably) or Tutorial Co-Chairs. For any revisions, if recommended the final camera-ready Tutorial Presentation Slides are to be submitted by 4 March 2019 (Final Tutorial Slides Submission Due Date).

Copyright Concerns

- **The Copyright of Tutorial Presentation slides remains with the author(s) and presenter(s).**
- **Authors and presenters are responsible for obtaining the permission from the copyright owners for any of the copyrighted material, and the use of another Organization's data, figures, plots, and so on in their presentation slides.**
- **Research works and published literature used in the presentation slides must be referenced with source citations.**

Camera Ready Tutorial Presentation Submission Guidelines

- Final PPT slides submission must be in Original. PPT Slides or content from previous presentations, literature or existing works need to be cited. PPT Slides AS IT IS from existing works without any revisions WILL NOT BE considered in IEEE WF-IoT 2019 Tutorial Presentation Schedule.
- After the final tutorial slide submission, if necessary and recommended only the major overlapping sub-sections need to be revised. This is only to ensure that the conference tutorial presentations are distinct and diverse. The program schedule and conference mobile app will include the tutorial title, presenter(s) name with affiliation and tutorial abstract. The conference registration members will be given access to the presentation slides.
- For two hour presentation: 70-85 slides, and for four hour presentation: 160-180 slides are recommended. The presenters can vary the number of slides accordingly.
- Prepare presentation slides in 4:3 ratio format (standard format)
- Latest biography (220-250 words), most recent thumb-nail photograph and final tutorial abstract (15 lines nearly) to be included in the program schedule.
- Tutorial Handouts in both PDF format and PPT are to be submitted. For large files, ZIP archive is recommended.

- Presenters are requested to bring their own laptop, chargers, adapters and corresponding cables (VGA, HDMI, etc.). The USB drive may also be considered as the backup of the presentation.

Important dates for Final Camera-Ready Tutorial Presentation Submission

Preliminary Tutorial Slides Submission Due Date: Monday, **4 February 2019**

Final Tutorial Slides Submission Due Date: Monday, **4 March 2019**

Contact for Tutorials

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